



Homeowners Association

2218 Hickory Drive

Anacortes, WA 98221

**Minutes of Meeting
for
November 12, 2002**

Meeting Time: 5:00 pm	Location: Denise Tibbles's Home
Board Members Present:	Harry Chandler Fred House Steve Cox Denise Tibbles
Board Members Absent:	Paul Dofton
Guests:	Tom Johnson

Approval of minutes for Board Meeting of October 8, 2002

The minutes were approved and are posted on the website.

Treasurer's Report:

The balance as of 10/31/02 is \$2,401.95.

Old Business

Lot #16 (P II) / Lot #14 (P I) Common Area

The planting has been completed. Paul will ask Magic Earth Landscape to add a little more beauty bark to some areas that appear a little thin. [Action Item: P. Dofton]

Forest Conservation Program

Thank you letters have been sent to all donors. [Item Closed]

Fence Painting at Lot #35

This item is closed until the annual meeting where the fence issue will be discussed again among the residents. [Item Closed Temporarily]

Fence Standard and Enforcement

The owner of Lot #16 (PII) is the only other homeowner who has yet to comply with the Board adopted fence standard. It was decided to put on hold any further action regarding the homeowner's fence until the common area has been completed. The Board intends to place the general fence issue as a discussion item on the agenda for the annual membership meeting in Jan/Feb of 2003. [Ongoing Item]

Entrance Improvement & Maintenance

Paul will address the next common area(s) to be acted upon. [Action Item: P. Dofton]

Retention Pond Maintenance

Mosquito control pellets have arrived and will be used next spring in our retention ponds. **[Item closed until spring]**

Common Area Encroachment Lot #1 (PI)

The Board received a joint proposal from both Lot #1 (PI) and Lot #1 (PII). At a special meeting the Board agreed to a response and that was conveyed to both households by email and paper copy. With a few exceptions the Board response supported and approved the joint plan. As of this date there appears to be no action taken by the owners of Lot #1 (PI) to remedy the situation. They will be contacted and a deadline established for compliance. **[Action Item: H. Chandler]**

CCRE&R Enforcement Survey & Feedback

Harry resent, via email, to all Board members for review and comments a revised administrative procedure to follow when a CCRE&R complaint is received. These changes were discussed and Tom Johnson's inputs will be added to the document. Harry will incorporate that editing before the document will be sent to all Board members for final approval. **[Action Item: H. Candler]**

Board Member Elections

Tom Johnson has expressed an interest in being a Board member starting in January/February timeframe of 2003. Tom attended this meeting. One more vacancy will occur so further interest is needed. **[Action Item: All Board members]**

Website Bulletin Board Contractor Info

This item was put on hold for the time being in order to gather further information. In general the Board favored only including positive reports. **[Action Item: All Board members]**

Annual Meeting

Denise will contact Village Pizza in order to reserve the meeting room for our annual residents meeting. No firm date has been set for the meeting. A tentatively date was set for the 3rd or 4th Tuesday in January of 2003. **[Action Item: Denise Tibbles]**

Year 2003 Budget

Fred will prepare the annual budget for annual meeting. A decision will be made at the next Board meeting regarding a slight increase in annual dues to cover unexpected expenses that occurred this past year. Total membership dues of \$150 was suggested due to the unexpected expenses of the mowing of the retention ponds and upcoming new expenses of website hosting, and possibly new, not-yet-determined expenses. A budget assuming dues of \$125 will also be developed and considered. **[Action Item: Fred House]**

Website Hosting

Fred researched and found organizations - Internet Service Providers (ISPs) - who will host the Parkside website in the future. Price's ranged from \$15 monthly to higher, depending upon needs/desires. The Board will choose an ISP to host the website sometime in January. **[Item: Closed until January]**

New Business

Lot #8 (PI) Pruning Request

A request by the owner of Lot #8 to remove some alders in a common area adjacent to his home because they have grown so much as to lean over into his property. Paul Dofton met with him and authorized the selective branches to be trimmed, but no trees were authorized to be cut down or removed. **[Item Closed]**

Forest Trail land Routing behind Lot #37

Paul Dofton arranged for the Anacortes Forest Land trail to be detoured away from the property line adjacent to Lot #37. It was directed more into and through the larger common area that borders his lot. **[Item Closed]**

Contact from Stittwood Owners Association

Harry was contacted by the Secretary of the Stittwood Owners Association here in Anacortes. They requested and were provided a copy of our CCRE&Rs and By Laws. They provided us with their corresponding documents as well as other general association information. **[Item Closed]**

Power Outage

Fred will draft a letter to the city inquiring about the feasibility of what can be done to the street, street signs and power lines / poles in the vicinity of Parkside to reduce the frequency of auto accidents and related power outages. **[Action Item: Fred House]**

Next meeting at 5:00 pm, December 10, 2002 (Tuesday), at Steve Cox's home.

Meeting adjourned at 5:45 PM.

