



Owners Association

1004 Commercial Ave. PMB#168

Anacortes, WA 98221

Board of Directors**Minutes of Meeting
for
March 13, 2001**

Meeting Time: 5:00 pm	Location: San Juan Lanes
Board Members Present:	Harry Chandler Fred House Jo Rockwood Craig Smith
Board Members Absent:	Dave Storkson
Guests:	None

Approval of minutes for Board Meeting of 2/13/01

The minutes were approved.

Approval of minutes for Annual Meeting of 2/22/01

The minutes were approved with changes. All separate attachments will be consolidated into one document.

Treasurer's Report:

The report was submitted and approved. The ending balance as of 2/28/01 was \$847.41. It was noted that the treasurer received 22 lot payments, which will be reflected in next month's report.

Old Business**Lot #16 [P II] / Lot #14 [P I] Common Area**

In regard to the ongoing status of the common area, Harry mentioned that the previous board president, John Giboney, has repeatedly tried contacting, via phone and personal visit, the owner of Lot #16 without any results. Harry will try calling and contacting the owner. It was suggested that a certified letter (requiring a signature) be sent if not contact can be made. **[Action Item: H. Chandler]**

Electrical at Entranceway

Craig provided an update of the bids for the repair and upgrade received from various local electrical contractors. The work is for the repair of three fixtures, installing 3 external receptacles and replacing the 2 light fixtures that shine on the Parkside logo. They are; Island Electric \$855.00; Rude Electric \$775.00; Wright Electric \$679.14. Each bid includes \$300 for new fixtures.

The Board decided to cancel all the proposed update and upgrades at this time and just concentrate on fixing the broken light fixtures. **[Action Item: Dave Storkson]**

Fence Painting at Lot 35 [P I]

John R. Cox, builder of the home on Lot 35, has not provided color samples of the proposed paint/stain scheme as he stated from a previous Board meeting he attended. Harry will contact the Cox organization again. **[Action Item: H. Chandler]**

Landscaping Between Lots 41 & 42 [P I]

John R. Cox, builder of the homes on Lots 41 & 42, has agreed to restore the bushes and landscaping surrounding the mailbox station located on the property line between these two lots. The area was disturbed and obliterated during the construction phases of both homes. No action required as the construction and landscaping to the home on lot 42 is incomplete. **[Item open]**

Vandalism Damage to Entranceway

Harry requested a bid from the lawn maintenance contractor (John Childs of Simply Yards) to add some rocks to the center island grass area to discourage the drive-on vandalism that has been an ongoing occurrence. His bid was \$250 dollars for 3 rocks. That included the cost of the rocks and their installation. The rocks he was purposing would not have "matched" the existing style of rocks. Harry and Fred relocated two of the existing rocks from the north side grassy area to the center island. The location should make it difficult for further drive-on vandalism. Additional "deterrent devices" were planted for the culprit(s) in case this action continues. John Childs will be made aware of these "surprises".

[Action Item: F. House]

Craig will check on the rental of a surveillance camera.

[Action Item: C. Smith]

New Owner Welcoming Letter

Craig updated the status and noted that everyone has received a Welcome packet. **[Item closed]**

NEW BUSINESS

Website

Fred provided a status report of the new Parkside website that he constructed and has been working on for a month. The current status is that it is ready to go. Jo & Craig canvassed the neighborhood for the remainder of the email addresses. An 75% success rate was achieved with all Parkside residents. Jo stated she would follow up on those residents where a message was left.

The initial email message to the membership will occur on March 16, 2001 advising them of the URL address. An introductory message will advise the membership of the primary use of the website and that email will be the primary means of communication in this 21st century between the Board of Directors and Parkside membership.

Fence Standards

The Board agreed that a decision regarding the finishing scheme to the Board approved adopted fence standard needs to be in place for those residents with fences that are in need of repair and maintenance. Fred will research and devise a proposed recommended solution that the membership will vote on. That proposed recommended solution will be put before the membership, via email, for their inputs. **[Action Item: F. House]**

OTHER RELATED ITEMS

Along the same idea of the fence-finishing scheme, it was suggested that each of the Board members take for action an area that would provide guidance to the Parkside membership regarding an alternative shake-like-in-appearance substitute for the current dwindling supply of real cedar shakes for roof covering materials. **[Action Item: J. Rockwood]**

The color choice and guidance regarding the re-painting of a members home will be researched by Harry. **[Action Item: H. Chandler]**

“Carport” wording in the CCRs will be researched by Craig. **[Action Item: C. Smith]**

Treasurer Transition

It was noted that Fred House volunteered to take over the Treasurer’s position beginning 20 March. It was also noted that his name needs to be added to the signature card at Skagit State Bank as one of the authorized signatures.

Mailbox for POA

Fred House checked on the status of the Mailbox rental at “The Mailbox” in town. The rent is prepaid until September. A mailbox for the use by the Parkside Owners Association will be available at the mailbox station currently assigned to Lot #49 (Mitch Everton’s lot). A change of address will be forthcoming, via email, to all membership as well as to all current people we do business with. We will continue to maintain the box #168, as no refund is available. We will not renew the \$210 yearly cost with them in September.

Fred installed a mailbox for the house under construction in lot 52.

Progress check on Lot 37

It was brought up that the owner of Lot 37 is in possible violation of the time restriction to have a home and landscape completed. Harry requested all dates from when the plans approved and Jo will check with the City to check on when a certificate of occupancy was issued.

Next meeting at 5:00 pm on April 10, 2001 at Fred House's home.

Meeting adjourned at 6:10 PM.